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Evansville, IN 47713
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Nurse Practitioner

Evansville Christian Health Clinic (ECHC)

Reports to: Director of Administration

FLSA Status: Non-exempt

Narrative Description:

The Nurse Practitioner is a registered nurse with additional skills in and responsibility for physical diagnosis, and management of health-illness needs in primary and acute care. This position additionally will integrate health maintenance, disease prevention, physical diagnosis, and treatment of common episodic and chronic problems in care with equal emphasis on health teaching and management. They will also help manage the health clinic nurses and medical assistant staff. Candidates must hold a nurse practitioner license in the state of Indiana.

Qualifications:

To perform this job successfully, an individual must have accepted Jesus Christ as their personal Savior, be an active member of an evangelical (Bible-believing) church and be able to carry out each of the major duties satisfactorily. The individual must also demonstrate a Christ-like work ethic in utilizing paid time within the clinic and portray a Christian Attitude toward fellow staff members and volunteers.

Job Requirements:

- Master's degree in nursing required (FNP, WHNP, or OGNP preferred but not required)
- Role can be performed in a part-time or full-time capacity
- Current state nurse practitioner license required
- Some previous nursing experience required
- A strong knowledge base of HIPAA and OSHA required
- Strong interpersonal communication skills, both verbal and written
- Patient, compassionate nature
- Proficiency in medical instruments/equipment and in computer-based data management programs and information systems
- Prescriptive authorization required
- Disease prevention knowledge
- Be able to work with individuals who are underserved and under-resourced

Skills and Attributes:

- Excellent interpersonal, oral, and written communication skills

- Ability to read, analyze and interpret information accurately in order to effectively present, respond, and appropriately interact with exterior contacts, staff, and patients
- Strong time management skills
- Excellent computer skills and mathematical skills are essential
- Must possess an element of maturity with sufficient life experience
- Laws and regulations relating to the practice of medicine and nursing science basic to medicine
- Principles and practices of common health problems; fundamentals of research
- Knowledge of Current trends and concepts of professional nursing practices

Responsibilities include, but are not limited to:

- Performing intake duties to obtain information from patients and, in some cases, from families or guardians
- Obtain histories and performs physical examinations
- Offering support for underserved/rural communities as primary caregivers who can:
 - Perform routine and detailed examinations
 - Prescribe some medications
- Orders, conducts and interprets diagnostic studies and laboratory tests (which does include blood draws)
- speak and write effectively including the preparation of clear and concise reports
- Supervising the activities of nurses and other staff in clinics and hospitals to ensure tasks are completed promptly and patients receive the best care possible
- Educating patients and families about medical conditions and treatment plans
- Collaborating with others in the healthcare field to share knowledge, create treatment regimens and diagnose patients with unusual or difficult sets of symptoms
- Work effectively with individuals and families to assist them in solving physical and social health problems
- consult effectively with physicians and allied health personnel
- identify problems and develop and implement treatment plans for patients
- Assists patients to maximize their ability to cope with health and illness
- Takes responsibility for assuring patient/family satisfaction with care provided
- Pray with patients when the appropriate opportunity presents
- Detect changes in patient condition
- Operate medical equipment
- Recommend further treatment options or future appointments if needed
- Provide referrals to other practitioners when necessary
- Provide after-care/ongoing care information and resources to patients and their families
- Promotes self-care, health promotion, and disease prevention through the provision of information, counseling, and education for individuals, families and groups as indicated
- Ensure patient records are kept up to date including test results, immunizations, condition changes, etc.
- Consult with other healthcare professionals as needed
- Deliver quality, physician-level care while complying with company policies, safety regulations, and productivity metrics

- maintain effective working relationships with other medical care facilities, nonprofits, community partners, volunteers and agencies along with the community

Professional Activities:

- Attends lectures, meetings, and conferences to maintain knowledge of current trends in a particular area of expertise.
- The Advanced Practice Nurse/Physician Assistant must be able to demonstrate knowledge and skills necessary to provide care appropriate to the age of the patients served. The individual must demonstrate knowledge of the principles of growth and development over the lifespan and possess the ability to assess data reflective of the patient's status and interpret the appropriate information needed to identify each patient's requirements relative to his/her age-specific needs, and to provide the care needed as described in the department's policies and procedures. Age-specific information is developed further in the departmental job standards appropriate to the individual Advanced Practice Nurse/Physician Assistant.

Physical Demands:

The physical demands are representative of the physical requirements necessary to perform the essential functions of the Nurse Practitioner. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly required to sit, use hands to finger, handle, or feel; reach with hands and arms, and talk or hear. The employee is occasionally required to stand, walk, climb, or balance; and stoop, kneel, or crouch. The employee must occasionally lift and/or move up to 50 pounds.

The Nurse Practitioner must be able to manage frustration and personal or work stress without allowing it to interfere with her/his relationship with the staff, volunteers, and/or patients.

Work Environment:

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. The noise level in the work environment is normally low to moderate.

Disclaimer:

This job description is not all-inclusive, and employees may perform other reasonably related business responsibilities or duties as assigned by the Director of Medical Care Services, or the Executive Director/CEO. This organization reserves the right to revise or change position duties as needed. This job description does not constitute a written or implied contract of employment.

Consent/Acceptance Clause:

I have read and understand the above-mentioned qualifications and requirements for this job position. I meet or exceed the qualifications outlined in this job description. I am willing to carry out these specifications according to the Evansville Christian Life Center policies and procedures.

Employee Signature

Date